

**GOVERNMENT OF PAKISTAN
ESTABLISHMENT DIVISION
STAFF WELFARE ORGANIZATION
(COMMUNITY CENTRE AABPARA, ISLAMABAD)**

No SWD-3(86)/2024-25/Admn/135

Islamabad the 29th August, 2025

CIRCULAR

Staff Welfare Organization an attached department of Establishment Division is executing various welfare projects for the economic wellbeing, social safety and skill development of Federal Government employees and their dependents. Taking this mission ahead, the Staff Welfare Organization Aabpara Office is implementing multiple welfare projects at Islamabad and Murree. Details of these projects are as under: -

Sr. No	Name of Project	Detail of welfare project
01	Holiday Homes Murree	Federal Govt. employees and employees of Autonomous, Semi-Autonomous department and Provincial Government can avail guest house facility of Staff Welfare Organization at Murree to spend quality time at recreational and scenic location in the heart of Murree. Staff Welfare Organization booking of said facility can be made through our online portal by visit following link: https://booking.swo.gov.pk/login
02	Day Care Centre	Facility of Day Care Centre, G-6, Islamabad is aimed to ease the working mothers who themselves or their husbands are employed in Federal Government. Healthy, educational and caring environment is ensured for better growth and training of children aging from 1 to 4 years. FG Employees have to pay very meager amount to avail this facility.
03	Wedding Hall	Reservation of private wedding halls in the Federal Capital is both financially burdensome and socially challenging particularly for low-paid Federal Government employees who cannot afford expensive marquees or lavish marriage halls. To address this concern and to extend maximum facilitation, affordable wedding halls have been established in Aabpara exclusively for Federal Government employees. These halls provide a dignified and comfortable venue for hosting marriage functions of their loved ones at very nominal charges.
04	Coaster	Coaster service is also being provided for marriage functions of Federal Government Employees. This facility can be availed at very nominal rate of 4000/- per local duty and Rs.30 per kilometer for outstation duties to a maximum radius of 500 km.

05	Federal Staff Relief Fund	Financial assistance to Federal Government employees and their dependents is also extended by Regional Office, Aabpara in following cases: 1. Death of Federal Govt. employee (Rs.15,000/-) 2. Death of Dependent of FG employee (Rs.10,000/-) 3. Treatment of Prolong Illness (upto Rs,10,000/-) 4. Purchase of Optical (Upto Rs.1,500/-)
06	Auditorium	A state of the art auditorium has also been developed in Community Centre Aabpara which can be hired by FG employees as well as Government departments to arrange their seminars, functions, workshops, trainings, exams, etc.
07	Sports Club	A sports complex has also been established in Aabpara Community Centre where members can play Basket Ball, Snooker, Table Tennis, Ludo, Chess, Carrom and Net Cricket. Purpose of this facility is to engage FG employees and their dependents in healthy activities and to promote positive competition among local youth.

2. To get more update on fee structure, eligibility criteria and further information, visit our official website www.swo.gov.pk, Facebook page [CommunityCentreAabpara](#), Instagram page [communitycentreaabpara](#) or do visit our office at Staff Welfare Organization, Community Centre, G-6, Aabpara, Islamabad.


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✓ All Ministries/Divisions/Attached Departments/Sub-ordinate Offices with request to widely circulate this information among their employees, upload on official website and display on noticeboard.